Check-In Form for Visiting Scholars and Staff



The Services for International Visiting Scholars and Staff (SISS) of the International Office at the RheinMain University of Applied Sciences offers comprehensive advice and support for international visiting researchers, lecturers, staff members, as well as their hosting institutions.

Please have your guests fill out the form below and send it to <u>siss@hs-rm.de</u>, CC'ing you with the email. It will help us to provide tailored advice for your guests. We will then provide you with further information on living in Wiesbaden, Ruesselsheim, and the Rhine Main region.

				Today's date		
Planned Period of Stay						
Arrival						
Departure						
Personal Information						
Preferred Pronouns	He/him	She/ her	They/them	Decline ot answer		
First Name		•				
Last Name						
Academic Title						
Date of Birth						
Nationality/						
Country of Origin						
Email Address						
Home Institution and Status						
Home Address						
Street and No.						
Postal Code						
City						
Country						

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Information about you stay at RheinMain University of Applied Sciences (HSRM)						
Status at HSRM						
Visiting Researcher						
Visiting Lecturer						
Visiting Staff						
Information on hosting faculty/institution						
Faculty						
Program						
Contact at Faculty/Program		Email	Phone			
SISS Support						
Please indicate if you would like SISS support for:						
Finding Accommodation						
Choosing Health Care						
Accompanying Family						
Will any family members accompany you?		□ Yes □ No)			
If yes, please provide their names, dates of birth and relationship to you:						
Additional Information you would like to share						