



Hochschule **RheinMain**

## OFFICIAL ANNOUNCEMENTS

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2024 Admission Regulations to the Master's  
Degree Program in Screen Arts at the Faculty  
of Design Computer Science Media at  
RheinMain University of Applied Sciences

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## Announcement

Pursuant to Art. 1 of the bylaws of RheinMain University of Applied Sciences concerning the announcement of its bylaws dated June 4, 2013 (StAnz. dated July 29, 2013, p. 929), the 2024 Admission Regulations to the Master's Degree Program in Screen Arts at the Faculty of Design Computer Science Media of RheinMain University of Applied Sciences, are published herewith.

Wiesbaden, February 8, 2024

Prof. Dr. jur. Eva Waller  
President of RheinMain University of Applied Sciences

**General Provisions for Admission to Master's Degree Programs at RheinMain University of Applied Sciences dated July 19, 2016 (Official Announcements No. 417)**

Preamble

Pursuant to Art. 36 (2) no. 2 of the Hessian Higher Education Act (HHG) in the version dated December 14, 2009 (GVBl. I p. 666), amended by Art. 1 of the law dated November 30, 2015 (GVBl. I p. 510), the Senate at RheinMain University of Applied Sciences, based on the resolution of July 12, 2016, has passed the following General Provisions for Admissions Regulations to Degree Programs (AB ZuSa-Master's), which were approved by the President's Council on July 19, 2016 in accordance with Art. 37 (5) HHG. They include the regulations for admission which are binding on all faculties and degree programs at the RheinMain University of Applied Sciences. They are part of the respective admissions regulations and are supplemented by the regulations for the specific degree programs which the faculties themselves define in the Special Provisions for Admission.

The General Provisions for Admission Regulations are in compliance with the requirements of the Common Structural Guidelines for the Accreditation of Bachelor's and Master's Degree Programs of the Federal States of Germany dated October 10, 2003 in the version dated February 4, 2010 and the Structural Guidelines of the State of Hesse as a supplement to the Common Structural Guidelines for the Accreditation of Bachelor's and Master's Degree Programs of the Federal States dated May 26, 2010.

**2024 Admission Regulations to the Master's Degree Program in Screen Arts at the Faculty of Design Computer Science Media at RheinMain University of Applied Sciences**

Preamble

To supplement the Examination Regulations for the Master's Degree Program in Screen Arts, on December 5, 2023 the Faculty Council of the Faculty of Design Computer Science Media at the RheinMain University of Applied Sciences issued the following regulations pursuant to Art. 50 (1) no. 1 of the Hessian Higher Education Act (HessHG) in the version dated December 14, 2021 (GVBl. p. 931), last amended by the law dated April 1, 2022 (GVBl. p. 184). It was passed during the 211th session of the RheinMain University of Applied Sciences Senate on January 23, 2024 and approved by the President's Council on January 30, 2024 (Art. 43 (5) HessHG).

Insofar as there are discrepancies between the General and the Special Provisions for Admission Regulations, the General Provisions are generally to take precedence, unless the General Provisions contradict the Common Structural Guidelines for the Accreditation of Bachelor's and Master's Degree Programs. In this case, the Special Provisions are to take precedence insofar as they comply with the Common Structural Guidelines for the Accreditation of Bachelor's and Master's Degree Programs.

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## **Art. 1 Applications and Admission**

(1) Admission to the degree program requires proof of an initial professionally qualifying university degree which meets the definition from Level 1 of the Qualification Framework for German university degrees. This could be a Diploma, a Bachelor's degree or any comparable degree. The requirements of the initial professionally qualifying university degree (knowledge and comprehension, commitment, applying and producing knowledge, communication and cooperation, scientific self-understanding and professionalism) along with the subject-specific skills are stipulated in the Special Provisions for Admissions.

(2) Where the required skills are not sufficiently present at the scale of up to 30 credit points, the Special Provisions may require that these skills be obtained subsequently. If the Special Provisions provide for a conditional admission in this case, notwithstanding Art. 3 Para. 2 the admission will expire with future effect if the skills are not obtained by the deadline set.

(3) For degree programs in the arts, the Special Provisions for Admission can provide for the admission of applicants into a master's degree program where the applicants can show in an aptitude test that they possess knowledge and achievements which correspond to those of an initial university degree in a field relevant to the degree program being applied for. More details regarding the conditions and the content of the aptitude test are to be stipulated in the Special Provisions for Admission.

(1) The master's degree program in Screen Arts builds upon an initial professionally qualifying university degree and requires corresponding prerequisite knowledge to be successfully completed. Admission requires proof that these prerequisites have been acquired with the initial professionally qualifying university degree. The prerequisites in question have been met if the applicant has completed the bachelor's degree program in Media: Conception & Production at RheinMain University of Applied Sciences or, alternatively, a comparable degree program. Proof of the required skills exists if the applicant has obtained at least 30 credit points in the field of media design.

(4) In the Special Provisions for Admission, a certain overall evaluation of the initial professionally qualifying university degree can be requested.

(5) The Special Provisions for Admission stipulate whether a consecutive Master's degree program is in question, or one that does not build on the preceding Bachelor's degree. In the latter case, in the Special Provisions for Admission the necessary professional experience is to be stipulated.

(6) Applicants are to submit a timely application in keeping with the RheinMain University of Applied Sciences' application regulations valid at the time of application. The respective valid regulations can be found on the RheinMain University of Applied Sciences' website ([www.hs-rm.de/studienangebot](http://www.hs-rm.de/studienangebot)).

(7) To be admitted to a higher semester, the recognition of prerequisites is additionally subject to the regulations of the RheinMain University of Applied Sciences' bylaws on the recognition of degrees, academic programs, examination results, and skills acquired outside the university environment – Credit Approval Regulations – in their respective valid version.

(8) The Special Provisions for Admission may stipulate that, along with the proof of an initial professionally qualifying certificate or degree, additional proof must be provided, to be defined more specifically in Art. 6-7 of these Provisions.

(9) In the case of degree programs with restricted admission, the admissions procedure is governed by the stipulations of the Enrollment Allocation Regulations of the State of Hesse in their currently valid version.

(10) The President is to decide regarding admission.

(4) In order to be admitted, the applicant must have an overall grade of 2.5 ("good") in the initial professionally qualifying academic degree being submitted for purposes of admission.

(5) This is in reference to a consecutive master's degree program.

(8) In addition to the proof of their academic degree, applicants are to submit proof of special suitability in the disciplines of art and design. Art. 7 of these regulations contains additional stipulations. The degree program can also be completed entirely in English (English track). Art. 6 of these regulations contains additional stipulations.

## **Art. 2 Recommendation for Admission**

(1) The Dean's Office may form an admissions committee for each Master's degree program. If this does not occur, the respective Examination Board assumes the tasks of the admissions committee. If an admissions committee is formed, the members are to be determined in the Special Provisions for Admissions. If an admissions committee is formed, it must be composed of at least two persons in teaching positions. At least one professorial member must be included in the admissions committee. The Special Provisions for Admission may stipulate that additional members must belong to the committee. The procedure in the admissions committee is governed by the regulations of the bylaws on the organization of examinations at RheinMain University of Applied Sciences in the currently valid version, unless otherwise stipulated in these regulations.

(2) Based on the application documents submitted and proof of the prerequisites required, if necessary in addition to an admissions interview in accordance with Art. 4 or an aptitude test in accordance with Art. 5 of these Provisions, the admissions committee is to give a recommendation regarding admission to the degree program.

(3) The admissions committee is to conduct the selection procedure and make a decision based on its own expertise and using conscientious judgment. In the course of this, no schematic comparison of the applicants is to be made. The results of the selection procedure are to be immediately forwarded to the President.

(1) The Dean's Office will form an admissions committee for the master's degree program in Screen Arts which will consist of four members, of which at least three will be professorial members.

### **Art. 3 Conditional Admission**

(1) If the required certificates or proof of skills are not available by the decision-making date, the Special Provisions for Admission may require that enrollment be allowed on condition that the certificates or proof are furnished by a deadline to be determined, at the latest by the end of the second semester.

(2) If the certificates or proof of skills are not submitted by the deadline set, or do not fulfill the requirements, such as a required minimum overall grade, the admission expires retrospectively.

(1) An applicant can be admitted on the condition that the certificate and/or transcript showing the required minimum qualification from the initial professionally qualifying degree is furnished by the end of the first semester. The certificate and/or transcript must show that the most recent examination result was obtained in the semester preceding the first semester of the master's degree program.

#### **Art. 4 Admissions Interview**

(1) The Special Provisions for Admission may provide for admissions interviews to be carried out. In this case, they are to stipulate the circumstances which require applicants to undergo an interview. These admissions interviews are to be conducted by the responsible admissions committee.

(2) As a general rule, the invitation to an admissions interview is to be issued 14 days before the date of the interview.

(3) Admissions interviews are not to be conducted publicly by the admissions committee as individual conversations. Members of the Dean's Office and, where relevant, the Examination Board have the right to participate in the admissions interview.

(4) The content and the duration of the admissions interview are to be set forth in the Special Provisions for Admission.

(5) For every admissions interview, a professorial member is to take minutes which must especially record the names of the participants, the beginning and ending of the interview and its most important points.

(6) Applicants who do not accept the invitation to be interviewed are not to be recommended for admission. If the applicant is unable to appear on the initial date due to illness or for other similar reasons beyond his/her control, the applicant is to be granted an alternate date. This alternate date is to be scheduled shortly after the initial date, so as to avoid delaying the admissions procedure. It is not to be later than two weeks after the initial date. The Special Provisions for Admission determine what proof is to be furnished for the reasons for non-attendance.

## **Art. 5 Aptitude Test**

(1) The Special Provisions for Admission may provide for an aptitude test to be conducted. In this case, they are to set forth the circumstances under which applicants are to be required to take an aptitude test.

(2) The Special Provisions for Admission are to set forth the specific content and the duration of the aptitude test.

(3) Assessment minutes are to be taken for each aptitude test, including in particular the names of the participants, the main content of the statements made during the aptitude test, and the evaluation of these statements. The minutes may be viewed by the applicant after completion of the proceedings.

## Art. 6 Language Requirements

(1) If applicants are required to prove they possess certain foreign language skills, the Special Provisions for Admission are to stipulate the type and the scope of the foreign language skills of which proof must be provided, the way in which the proof is to be furnished and when it is required. If the Special Provisions provide for conditional admission in this case, the admission expires with future effect, notwithstanding Art. 3 Para. 2, if proof is not provided within the stipulated period.

(2) Foreign applicants must additionally prove that they have sufficient knowledge of German to study at a university. As a rule, the recognition of this proof of language skills is to be done by means of a German language examination for university enrollment (DSH examination) held at the language center, or an examination comparable to the DSH. The Special Provisions for Admission may provide for alternative arrangements in the case of degree programs in which the language of instruction is not German.

(1) Because courses and lectures can be offered partially or entirely in English, a requirement is sufficient knowledge of English (B2 proficiency level as defined in the Common European Framework of Reference for Language Learning and Teaching). Separate proof is not necessary.

The following applies to the English track of the degree program: a requirement for admission is the proof of sufficient knowledge of English, corresponding to the B2 proficiency level as defined in the Common European Framework of Reference for Language Learning and Teaching. Proof must be provided by means of a standardized language test by the date of enrollment. A list of the currently recognized standardized language tests can be found on the website of the RheinMain University of Applied Sciences. If the applicant's initial professionally qualifying degree was acquired with English as the language of instruction in an English-speaking country (Ireland, UK, USA, Canada, Australia, or New Zealand), with corresponding certification, this is to be recognized as proof of sufficient knowledge of English.

(2) The following applies to the English track of the degree program: proof of sufficient knowledge of German is not required, because the language of instruction in this version of the degree program is English.

## Art. 7 Further Special Requirements

Insofar as proof of additional prerequisites is required, the type of requirements and the overall scope of the proof to be provided is to be set forth in the Special Provisions for Admission. The Special Provisions are to stipulate the timeframe within which proof of the prerequisites is to be provided.

To be admitted to the master's degree program in Screen Arts, the applicant must provide proof of special discipline-related suitability. The admissions committee is to evaluate the applicant's special discipline-related suitability based on the following materials:

1. Demo reel, with a total length of 5 minutes maximum: sample projects in design or production technology. To be submitted as an mp4 file (1920 x 1080 px).
2. List of sources: completed form with production dates of the sample projects contained on the demo reel, and a signed statement that the applicant was the hands-on creator. See the degree program's website for the list of sources form.
3. Letter of motivation: in accordance with the form; see the degree program's website.

Details regarding the content and deadlines in accordance with information provided on the degree program website.

### **Art. 8 Effective Date**

These regulations go into effect as of July 19, 2016, upon publication in the official announcements of RheinMain University of Applied Sciences. The faculties' currently valid admission regulations are to be replaced by admission regulations in line with these General Provisions for Admission whenever changes are made, but at the latest at the time of re-accreditation. The currently valid admission regulations are to apply until new admission regulations go into effect.

Wiesbaden, July 19, 2016

Representing the President: Prof. Dr. Msc. Christiane Jost

These regulations go into effect on May 1, 2024, upon publication in the official announcements of RheinMain University of Applied Sciences, and will apply for the first time to enrollments in winter semester 2024-25.

Wiesbaden, February 8, 2024

Prof. Dr. MSc. Christiane Jost  
Vice President of RheinMain University of Applied Sciences

Prof. Dr. Ralf Dörner  
Dean of the Faculty of Design Computer Science Media