

OFFICIAL ANNOUNCEMENT

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Principles for the Handling of Research Data at the
Hochschule RheinMain

This is a translation of *Amtliche Mitteilung Nr. 660 Grundsätze zum Umgang mit Forschungsdaten an der Hochschule RheinMain*. The German version is authoritative.

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ANNOUNCEMENT

In accordance with Art. 1 of the statutes of the Hochschule RheinMain regarding the announcement of its statutes dated June 4, 2013 (StAnz. of July 29, 2013, p. 929), the Principles for the Handling of Research Data at the Hochschule RheinMain are hereby announced.

Wiesbaden, May 11, 2020

Prof. Dr. Detlev Reymann
President

PRINCIPLES FOR THE HANDLING OF RESEARCH DATA AT THE HOCHSCHULE RHEINMAIN

Research data encompass data, including metadata, which is created, edited, or used in the course of a scientific process, e.g. via observation, experiments, simulations, surveys, or digitizations. Research data is essential for the production and reproducibility of research findings, as well as the conservation and dissemination of scientific outputs.

Research data management is concerned with the transparent organization of all processes related to the planning, creation, evaluation, use, documentation, archiving, publication, and reusability of research data. Fundamental steps and responsibilities are documented in a data management plan. Good research practice also means having a proper approach for research data management. In accordance with this good research practice, the Hochschule RheinMain supports effective research data management that is sustainable over the long term.

At the Hochschule RheinMain, project heads determine how research data is handled under their direction. The chosen approach will be in line with applicable regulations and provisions, e.g. the relevant standards for research data in the particular discipline. The project heads provide guidance to their staff and doctoral students on how to handle research data in line with these principles.

At the Hochschule RheinMain, a data management plan that records responsibilities, access permissions and restrictions, and for provisions in the event of researcher personnel changes, should be introduced and kept current for each new research project.

The Hochschule RheinMain advocates for research data to be freely accessible and expects appropriate research data to be published in specialist or institutional data repositories, especially when research is publicly funded. When doing so, a particular focus should be placed on reusability. It is a decision for the researchers as to when, to what extent, and under what conditions the publication should take place, provided there is compliance with the applicable legal framework in force at the time.

The Hochschule RheinMain supports and assists researchers to implement research data management. This also includes technical requirements such as data security. In particular, the Hochschule RheinMain provides support for the creation of data management plans and strategies. It also gives advice on appropriate archiving and publication options, relevant standards and regulations, and on legal parameters.

These principles enter into force on the day of their publication in the Official Announcements of the Hochschule RheinMain.

Wiesbaden, May 5, 2020

Prof. Dr. Detlev Reymann

President